

# **INVITATION FOR EXPRESSION OF INTEREST FOR PROJECT UNDER 2017 CAPITAL APPROPRIATION NIGERIAN INSTITUTE OF LEATHER AND SCIENCE TECHNOLOGY (NILEST) ZARIA**

## **(1.0) INTRODUCTION**

Nigerian Institute of Leather and Science Technology intends to execute some capital projects in the 2017 fiscal year. Because of this, the Agency hereby invites submissions from Competent and reputable Companies with proven records to indicate interest in the under listed projects.

## **(2.0) SCOPE OF WORK**

### **SERVICES**

LOT S15: Survey of available raw materials for the development of heavy of Leather Process Technology for Heavy Duty Equipment Hardware at South Last

LOT S16: Survey of available raw materials for the development of heavy of Leather Process Technology for Heavy Duty Equipment Hardware at North West

LOT 17 Survey of available raw materials for the development of heavy of Leather Process Technology for Heavy Duty Equipment Hardware Accessories at North Last

## **(3.0) EXPRESSION OF INTEREST CRITERIA**

### **THE INTERESTED BIDDERS /SERVICE PROVIDERS MUST POSSESS THE FOLLOWING:**

- Evidence of registration with Corporate Affair Commission by inclusion of certificate of incorporation, Memorandum and Articles of Association and Form C07 and C02;
- Detailed Company Profile;
- Evidence of registration with appropriate professional bodies;
- Evidence of current Tax Clearance Certificate (for the past three years from 2014 to 2016) corresponding with declared Turnovers by inclusion of photocopy;
- Evidence of Compliance with Pension Reforms Act. 2004 by inclusion of Certificate from the National Pension Commission up to 2017;
- Copy of Joint Venture Agreement (where necessary):

- Evidence of Value Added Tax registration (2014 to 2016);
- Evidence of involvement and experience in similar contracts consultancy showing evidence of award and completion for the past three years (2014 to 2016);
- Evidence of Compliance with the Industrial Training Fund Amendment Act, 2011 by inclusion of Current Compliance Letter from Industrial Training Fund:
- Company's Audited Accounts for the last three years (2014 to 2016);
- Evidence of financial capability such as recent Bank Statement a reputable bank and annual turn-over
- Verifiable List of appropriate equipment technology relevant to each lot with proof of ownership or lease agreement;
- Verifiable evidence of registration on the National Database of Contractors, Consultants and Service Providers by inclusion of latest Interim Registration Report by the Bureau for Public Procurement (BPP);

**Sworn Affidavit that:**

- (a) None of the Director of the prospective contractual company has ever been convicted in any court of law of any criminal offence:
- (b) All information submitted by way of documents are correct and verifiable by NILEST:  
and
- (c) None of the officers of NILEST or BPP is a former or present staff of the company;
- (d) Neither the company nor any of the company's directors is bankrupt;

**INTERESTED PARTIES SHOULD NOTE THAT:**

- (i) All submission must be made adequately substantiated with documents and must be verifiable.
- (ii) The Agency shall deal directly with only the authorized officers of interested companies whose telephone number is indicated in the letter of authorization and not with their agents.
- (iii) This pre-qualification exercise shall not be construed as a commitment on the part of the Agency to award the contracts to anyone or even award of a contract at all
- (iv) A company indicating interest in more than one project should submit their profile for all the projects they are interested
- (v) Only successfully pre-qualified contractors consultants will be contacted to tender for the contract upon payment.

#### **(4.0) SUBMISSION OF BIDDING DOCUMENTS**

Contractors are expected to deposit their prequalification documents addressed to the Director General/Chief Executive Officer, NILFST in sealed envelopes with the project title inscribed on the corner of the envelope in the Tender Box in the office of the Head of Procurement and Budget Unit of the Agency's National Headquarters at Sokoto Road, almost opposite the Main Gate of Ahmadu Bello University, Samaru, Zaria, Kaduna State.

The closing date for the submission is **on 12<sup>th</sup> December, 2017 on or before 11:00 AM**. Late submission of application shall not be accepted.

#### **(5.0) OPENING OF BIDDING DOCUMENTS:**

The pre-qualification documents will be opened **on 12<sup>th</sup> December, 2017 at 11:00 AM**.

**Signed:**

**Qs Oladija Gabriel O. RQS, MNIQS, MPPA, MNIM, AMIMC**

**Secretary, NILEST Procurement Tender Board.**

**For: Management.**